

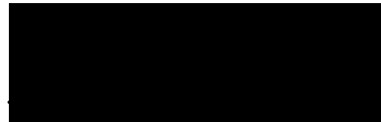
9 November 1953

MEMORANDUM FOR: CLASSIFICATION AND WAGE DIVISION

SUBJECT : Reclassification of Slot

1. It is requested that Slot BF-244, FE Division Headquarters T/O be reclassified from Clerk-Typist to Clerk, GS-4. This revision is requested due to the fact that, although some typing is necessary, speed is not essential. It is felt that the duties of this position can be adequately performed by a Clerk.

2. Your prompt attention to this request will be appreciated.



for Chief, FE

25X1A

716

11/2/53
KCB

Approved For Release 1999/09/07 : CIA-RDP78-03568A000800010091-2

OFFICE OR STAFF DD/P, Far East Division		OFFICE CODE EF	REQUEST DATE 25 November 1953	APPROVAL DATE NOV 25 1953	CONTROL NO. 716	Page of Pages	
DELETIONS			ADDITIONS			NET CHANGE	ORGANIZATION
ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	NEW BR. & DIV. TOTALS	CODE (Machine Records)
DD/P Far East Division [REDACTED]			DD/P Far East Division [REDACTED]		25X1A8a		
Clerk(Typing)	GS-301-4	244	Clerk	GS-301-4	485		
NEW OFFICE TOTALS			APPROVAL				
No change in Office totals.			<p>SECRET</p> <p>Changes listed above are hereby approved. Please make changes on office records as for [REDACTED] if new machine printed T/O page(s) is received.</p> <p>Chief, Class. & Wage Div.</p>				